

November 13, 2006

Hello All,  
Given that I only attended the last half of the meeting, here is a *brief* re-cap and list of action items.  
Please add on to anything I missed.

1. Discussion regarding "What are the three most important areas to improve all children's education."
2. Tentative dates for a cluster-wide event: Thursday, May 31st, Friday, June 1st, Saturday June 2nd. Consider ideas for the event.
3. Subcommittee interest in the work:

Unification/Communication: Jenny Larocco, Diane Sullivan, Vicki Moats, Andrea Justus, Kris Spathas, Lauri Benham

Innovation: Teresa Drew, Shelli Kurth, Matt Spathas, Marvin Estrin, Richard Glover, Julie Zoellin Cramer

4. Discussion regarding the group's purpose, cluster purpose, and the tasks at hand.

General agreement to continue with the communication tasks at hand to build credibility within the cluster. The need for two-way communication between parents and the PLCC was discussed as well as the need for the group to continue to "take the temperature" of the cluster -- keeping in touch with the underlying issues and challenges within the cluster.

General agreement that PLLC needed to further define its own purpose. This work will be concluded at the next meeting on December 11th.

General agreement that further work needed to be done to create buy-in for the cluster-wide vision work and strategic planning. To this end, the January 20th meeting will hopefully include the PLCC, principals, Carol Barry and Nellie Myers with the intent of planning for a cluster-wide strategic planning session in the spring.

#### **Action Items (assignments in bold):**

**1. Group members will work with Marvin's purpose paper as a starting point** for refining the purpose of the Point Loma Cluster Council over the next few weeks. (Attached.)

**2. Next Meeting, Monday, December 11th, 6:30 p.m. at PLHS.**

Brief Update from: Communication taskforce (FAQ sheets, cluster email, etc).

Goal: Producing a definitive statement of purpose and task for the Point Loma Cluster Council.

Goal: Plan for a January 20th (tentative date?) meeting with Carol Barry, Nellie Myers and the cluster principals.

Goal: **Establish a chairperson and secretary for the PLCC. Group members to consider how that might take up these roles.** (This would be chairperson for our existing group -- not the larger group that will assemble for cluster-wide strategic planning.)

**Kris --- would you reserve the media center for our group at PLHS?**

**Julie --- will email Carol Barry and Nellie Myers to ask for their attendance at the meeting.**

N.B. The PLCC meetings are held monthly at 6:30 p.m. on the 2nd Monday of the month. Locations vary each month, but held at different cluster school locations.